



THE WALDORF ASTORIA COLLECTION™

REFRIGERATION/FROZEN STORAGE/EQUIPMENT/CHEF LABOR ORDER FORM

Company Name: _____ Telephone: _____

Address: _____ Fax: _____

City, State, Zip _____ E-mail _____

Authorized By: _____ Title: _____ Date: _____

On-Site Contact: _____

Guarantee/Billing Authorization:

Credit Card # _____ Exp. Date: _____ Holder's Name: _____

Check or Money Order Amount Enclosed: \$ _____ (Full Payment is due at close of show)

This form must be completed and received by the Hotel 15 days prior to arrival date of conference. Orders not received prior to this date or received without payment are subject to an additional \$50.00 Same Day Set-up Fee.

Mail To: The Naples Grande Beach Resort
 Attention: Ellen King, Catering/Service Manager
 475 Seagate Drive, Naples, Florida, 34103
 (239) 594-6015 Fax: (239) 594-6310
 (E-mail) ellen.king@hilton.com

NOTE: ALL REFRIGERATED/FROZEN ITEMS MUST BE SCHEDULED TO ARRIVE NO SOONER THAN FOUR DAYS PRIOR TO EVENT
 Please ship all refrigerated / frozen items to the following address:

Naples Grande Beach Resort – The Waldorf Astoria Collection (WAC)
Hold For: Individual Name/Company
475 Seagate Drive
Naples, FL 34103

| <i>Service/ Requirements</i> | <i>Number of Items Required</i> | <i>Rate</i> | <i>Date(s) of Use</i> | <i>Scheduled Time Required</i> | <i>Booth #</i> |
|--|-------------------------------------|--|-----------------------|--------------------------------|----------------|
| Refrigeration/Frozen Storage Pallets/Boxes | ½ Pallet _____ Full Pallet _____ | \$50.00 per day \$100.00 per day | | | |
| Chef/Labor (Hotel Chef required for food preparation in Hotel Kitchen) | Chef # hours _____ | \$125.00/2 hours (Minimum) \$50.00 ea additional hr | | | |
| Food Runner | # Hours _____ | \$75.00/ 2 hours (minimum) \$20.00 ea additional hr | | | |
| Chafing Dish | | \$55.00 each per day | | | |
| Styrofoam coolers | | \$40.00/Cooler | | | |
| Rack of Glasses | | \$15.00/rack | | | |
| Silver Trays | | \$15.00 each | | | |
| Plastic Plates | | \$20.00 per 100 | | | |
| Plastic Utensils | | \$15.00 per 100 | | | |
| Frill Tooth Picks | | \$15.00 per box | | | |
| Table Cloths | | \$10.00 per cloth | | | |
| Silver Flatware | | \$10.00 each per day | | | |
| Paper Napkins | | \$15.00 per pack | | | |
| Ice (30 lbs) | | \$25.00 | | | |